



**CAPITOL-ISP NETWORK OPERATIONS CENTER**  
**Camarines Sur Information Technology Center**

E-Business Center, IT Park, Capitol Complex, Cadlan, Pili, Camarines Sur  
473-2918•473-0546

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**Application form for an email account**

Getting and keeping an Email account is based on your acceptance of and continuing compliance with the following conditions of use.. Violations of these provisions are grounds for the forfeiture of your account and/or disciplinary action by the Capitol-ISP management.

- You agree not to hinder intentionally other user's ability to do work on this or any other network to which you have access from the Capitol-ISP or provincial networks.
- SO that others may not use your account you agree to keep your password confidential. You agree to report the use of your account by other to the Capitol-ISP administrator.
- You understand the ethical and legal use of software, recognize that the unauthorized use or copying of software is illegal, and agree to refrain from any illegal or unethical actions involving software as a network user.
- You agree not to transmit unsolicited information that contains obscene, indecent, lewd or lascivious material or other material, which explicitly or implicitly refers to sexual conduct.
- You agree not to transmit unsolicited information, which contains objectionable language or panders to bigotry, sexism or other forms of discrimination.
- You are not to transmit any information concerning any password, identifying code, personal identification number or other confidential information without the permission of its owner or the controlling authority of the computer facility to which it belongs.
- You agree not to create, modify, transmit or use any program or instructions intended to gain unauthorized access to, or make unauthorized use of Computer Facility, Software or License Software.
- You agree not to create, modify, transmit or use any program instructions intended to obscure the true identity of the sender of electronic mail or electronic messages (collectively referred to as "Messages) including, but not limited to, forgery of Messages and/or alteration of system and/or user data used to identify the sender of messages.

I have read and understood these conditions of use and agree to abide by them.

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Office/Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Initial Password: \_\_\_\_\_ Signature: \_\_\_\_\_

(Your username/email will be firstname.lastname@camarinessur.gov.ph)